



Holly Lodge - Minutes of Parent Forum

4th October 2021 2.30pm

Representatives

School: CD

RB'flies (RBW)	R L'birds (RBW)	1 Puffins HM	1 Robins	2 Chipmunks LB	2 Rabbits GM	3 Koalas JM
3 Penguins	4 Crocodiles LS	4 Sharks	5 Giraffes LS	5 Zebras	6 Lions MD	6 Tigers MD

Apologies from EA,JG,CF

	Minutes	Action
1	Introduction and welcome from Head Teacher	
2	<p>Aims of the parent forum and terms of reference:</p> <p>To enhance communications between school and parents and develop an effective partnership by:</p> <ul style="list-style-type: none"> • Providing a voice for parents on issues that are relevant to them. • Providing valuable parental feedback to the school about a variety of issues from policy making to healthy eating. • Providing support for our school and a sense of ownership for our parents. <p>Any concerns about individual issues should be raised via the office. No individual children will be discussed at the forum</p>	
3	<p>Transition to new year groups</p> <p>Voiced powerpoints were agreed as being well received. Microsoft forms worked well for indicating child's choice for class mix-ups</p> <ul style="list-style-type: none"> • A September meeting with new teachers would be helpful – especially for infants. Biggest changes are R to 1 – so more information would be helpful e.g. transition from Tapestry to Seesaw • Opportunity for parents to meet teacher in September and to see classroom. • Bring back Open Book afternoons following covid. • Powerpoint info would be useful in a list format to go with the slides 	<p>This will be put into next year transition planning by school. CD</p>
4	<p>Social Media</p> <ul style="list-style-type: none"> • Parent reps to remind parent protocol around sharing information on Facebook groups: • No individual children's names/details should be shared • Any concerns about individual matters should be raised with the school • The class facebook page is not run by the school. All information is shared via newsletters/emails and not by the school on facebook 	<p>Parent reps to remind parents using class facebook groups</p>
5	<p>Other business</p> <p>Seesaw (Year 6) Seesaw has been well-received.</p>	

	<p>Could accounts be merged to avoid parents having to log out and log in again if there are siblings? Unfortunately, this isn't possible, as each account is for each separate child. There will, however be a parent app launched soon which will allow parents to view their child's journal and merge it into one account for viewing but each child will need to submit learning on their own account.</p> <p>It would be useful to have some videos to support parents with learning how to use Seesaw. Could these be made available on the website? (This would be more useful than having a meeting for parents). CD to speak to our Seesaw ambassadors about this.</p> <p>Some parents are struggling to print out – sometimes it prints small e.g. reading comprehensions. Not all children are submitting learning on a device and printing is sometimes needed – families to speak to child's teacher and we can offer printed copies. We are trying to reduce our printing to lower our carbon footprint – but happy to print when necessary. If any parent is struggling with a device, we do have some devices we can loan out, so please ask.</p> <p>Other points about Seesaw:</p> <ul style="list-style-type: none"> • Seesaw will remain as a contingency, should we need to go into further remote learning. • We are developing it as a tool to teach digital literacy in readiness for children using social media when age appropriate (e.g. not using photo as icon; what is appropriate to post: comments/content. Signing in/out when you leave a device). Seesaw is primarily a tool to be used teacher to pupil and vice versa (not parents) We will be rolling out the parent app to develop it as a learning journal for parents. <p>Lunchtimes (Year 4) How long do children get to eat their lunch, as some children are coming home saying they did not have time to eat? We do encourage children to eat up quickly to ensure they have playtime but anyone who has not finished can stay and finish (minimum time to eat is 30 mins). They may be asked to move to a different table if they are still eating and rest of class has gone out, so they are not overwhelmed by a whole year group joining them. If the weather is good, children with packed lunches may take their lunch outside to finish if the rest of the class has gone out to play.</p> <p>Reminder that other business should be notified 1pm on the day of the meeting.</p> <p>Agreed focus next time: Home learning.</p>	<p>Teachers and Parents remind children that they can stay and finish their lunch.</p> <p>CD to send out some questions for class reps to share with parents ready for next meeting.</p>
6	Date of next meeting: 2.30pm Tuesday 30 th November	